



VENTURA COUNTY SHERIFF'S DEPARTMENT

- **BOB BROOKS**
Sheriff
- **MARK BALL**
Undersheriff

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December 15, 2009

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, California 93009

Subject: Authorization to Accept the Hazard Mitigation Grant Program and Increase Appropriations and Unanticipated Revenue (Requires 4/5ths vote)

Recommendations:

It is recommended that your Board:

1. Authorize the Sheriff's Department to accept the Hazard Mitigation Grant Program award in the amount of \$100,000 from the Federal Emergency Management Agency on behalf of the Sheriff's Office of Emergency Services.
2. Authorize the County's Applicant Agent to sign the grant Award Document and Special Conditions (Exhibit 1).
3. Adopt the Designation of Applicant's Agent Resolution (Exhibit 2) authorizing the Sheriff, Undersheriff, and Assistant Director of Emergency Services to execute any actions necessary for the purpose of obtaining Federal financial assistance.
4. Authorize the Auditor-Controller to process the necessary accounting transactions to adjust appropriations and unanticipated revenue within THE Sheriff's Police Services budget as follows:

Support Services, Organization 4004

INCREASE	Federal Aid – Other	\$ 97,000
INCREASE	Services and Supplies	\$ 97,000

West County Patrol, Organization 4014

INCREASE	Federal Aid – Other	\$ 3,000
INCREASE	General Fund - Contingency	\$ 3,000

Fiscal Impact/Mandates:

Mandatory: No

Source of Funding: Federal Emergency Management Agency

Funding Match Required: 25% In-kind

Summary of Revenues and Costs:	<u>2009-2010</u>	<u>2010-2011</u>
Revenue:	\$ 100,000	\$ 0
Costs:		
Direct	\$ 100,000	\$ 0
Indirect – Department	\$ 0	\$ 0
Indirect – County CAP	\$ 0	\$ 0
Net Costs	\$ 0	\$ 0
Recovered Indirect Costs	\$ 0	\$ 0

Current Fiscal Year Budget Projection:

Current FY 2009-10 Budget Projection for Sheriff's Police Services—Org. 4000				
	Adopted Budget	Adjusted Budget ¹	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$132,655,655	\$135,509,422	\$135,509,422	\$ 0
Revenue	\$ 73,085,577	\$ 74,408,493	\$ 74,408,493	\$ 0
Net Cost	\$ 59,570,078	\$ 61,100,929	\$ 61,100,929	\$ 0

¹ As of November 13, 2009

Discussion:

The Sheriff's Office of Emergency Services (OES) has been awarded a total of \$100,000 in grant funds from the Federal Emergency Management Agency (FEMA) for the Hazard Mitigation Grant Program. The 25% funding match requirement will be covered by in-kind staff costs.

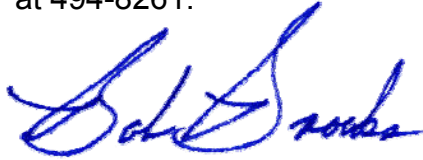
Your Board approved our request to apply on August 5, 2008. An application was submitted on August 5, 2008 and the FEMA approved the application on July 16, 2009. The grant funds will be provided on a reimbursement basis. The performance period began in May of 2009 and ends March 16, 2011.

The purpose of the Hazard Mitigation Grant Program (HMGP) is to update the FEMA approved Multi-Hazard Mitigation Plan that meets the requirements of the Disaster Mitigation Act of 2000. As with previous Homeland Security funding, grantees are permitted to retain three percent for administration.

The primary project of this grant is to assess the existing plan and to identify other hazards, plans, and jurisdictions to be included in the update. OES will compile comments and drafts additions to the plan, conduct a public review of the plan, and update and submit the final plan for approval through the Emergency Planning Council (EPC).

OES will administer the grant. Therefore, OES will retain the administrative allocation of \$3,000 to cover the personnel costs associated with grant administration. This amount is equal to three percent of the total grant amount, which is the maximum amount allowed for grant administration. These funds will be used to offset the costs of a position.

The Offices of the County Executive, County Counsel, and the Auditor-Controller have reviewed this letter. For additional information, contact Chief Deputy Dennis Carpenter at 494-8261.



Bob Brooks
Sheriff